
COUNCIL

BULLETIN

Issue Number 19/2019
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Compiled, designed and produced by
Customer Services Directorate - Governance

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Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	ESC	Epping Sports Centre

Other venues are shown in full.

Week One: 20 May 2019 – 26 May 2019

Monday 20 May	7.30pm	Council	CC
Tuesday 21 May			
Wednesday 22 May			
Thursday 23 May		European Parliament Elections	
Friday 24 May			
Saturday 25 May			
Sunday 26 May			

Week Two: 27 May 2019 – 1 Jun 2019

Monday 27 May		Bank Holiday	
Tuesday 28 May			
Wednesday 29 May	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South	CR1 CC
Thursday 30 May	2.00pm	Member Training - Digital Leadership & Inclusion Workshop	CR1
Friday 31 May			
Saturday 1 June			
Sunday 2 Jun			

Week Three: 3 June 2019 – 9 June 2019

Monday 3 June	10.00am	Member Training - Chairmanship of Area Plans Sub-Committee	CR1
Tuesday 4 June	10.00am 7.30pm	Licensing Sub-Committee Overview and Scrutiny Committee	CC CC
Wednesday 5 June	7.30pm	District Development Management Committee	CC
Thursday 6 June	9.00am	Member Training - Licensing	CC
Friday 7 June			
Saturday 8 June			
Sunday 9 June			

Week Four: 10 June 2019 – 16 June 2019

Monday 10 June			
Tuesday 11 June	7.00pm	Epping Forest Youth Council	CC
Wednesday 12 June	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East	CR1 CC
Thursday 13 June	7.00pm	Cabinet	CC
Friday 14 June			
Saturday 15 June			
Sunday 16 June			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

PART C - GENERAL INFORMATION

1. DECLARATIONS OF INTERESTS FORMS

Would all Councillors please take a moment to review their Declaration of Interests form.

Please contact Kim Partridge, kpartridge@eppingforestdc.gov.uk if you would like to update your form.

(Further information: Kim Partridge ext 4443)

2. HIGHWAYS HIGHLIGHTS BULLETIN

The monthly bulletin issued by Essex County Council's Cabinet Member for Infrastructure is attached for the information of members.

(Further information: Stephen Tautz ext 4180)

3. NOTIFICATION OF CONSULTATION ON CHANGES TO THE USE OF CONCESSIONARY BUS PASSES ON ESSEX COUNTY COUNCIL RUN PARK AND RIDE SERVICES MAY 2019 (Pages 13 - 30)

Essex County Council is consulting on the use of the older person's bus pass on County Council run Park and Ride services in Essex. We are also consulting on making a reduced charge for people using the disability based bus pass before 9am on the Park and Ride services. This consultation gives you the opportunity to let us know your views about the proposals.

The consultation commences from 08 May and will run until **31 July 2019**, it will be available online at : www.essex.gov.uk/park-and-ride-fares-consultation

Paper copies of the questionnaire will be available from the Sandon, Chelmer Valley and Colchester Park and Ride sites.

Posters will be displayed at the Park & Ride sites, please find a copy of the poster attached, we would appreciate it if you promote the consultation in your area via your website and/or newsletters.

(Further information: passenger.transport@essex.gov.uk)

4. DIGITAL LEADERSHIP & INCLUSION WORKSHOPS

We are working with Citizens Online, a digital inclusion charity to; inform our digital strategy and improve digital skills provision throughout the district.

As part of this project, we are running an interactive workshop for Members on **Thursday 30 May, in CR1 from 14.00-16.00** to;

1. Explore Digital Leadership as a concept and Digital Leader as a role.
2. Understand how digital inclusion sits at the heart of digital transformation.
3. Develop confidence and motivation in making a digital change in your organisation.
4. Explore what makes a good digital organisation.
5. Identify practical approaches and digital solutions to develop, maintain and embed organisational digital change.

To confirm your attendance, please email Louis Walton in the Customer Team at lwalton@eppingforestdc.gov.uk

Alongside this we are also running an interactive workshop for external organisations and Council staff on **Thursday 30 May, 10:30-12:30** to;

1. Share information from our initial research findings.
2. Find out views on our initial findings - what are we missing?
3. Explore the potential for collaboration and a joint action plan
4. Have some fun with digital technology!

Our aim is to join up activity, share information and resources, encourage collaboration. We want to establish a Digital Inclusion Network in Epping Forest with a joint action plan to tackle some of the biggest problems being faced by providers in the area.

For more information and to sign up, please click the link here:
<https://www.eventbrite.com/e/epping-forest-digital-inclusion-interactive-workshop-tickets-61173688148>

Feel free to forward this information to organisations that may be interested.

(Further information: Louis Walton ext 2067)

5. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name Lidl Great Britain Limited

Address of Premises: 140- 142 Church Hill, Loughton, IG10 1LH

Brief details of the natures of the application:

New supermarket

Hours premises are op to the public

Monday to Sunday 07:00am to 23:00pm

Supply of Alcohol (off the premises)

Monday to Sunday 07:00am to 23:00pm

Consultation Period From: 9th May 2019 to 5th June 2019

Officer in charge: Mrs Handan Ibrahim

Applicant name Mr Ali Kemal Balamir

Address of Premises: Baylis Food & Wine, 159 High Road, Loughton, IG10 4LF

Brief details of the natures of the application: The application is to extend the opening times and supply of alcohol times due to providing a new online service and delivery service. Please see below for the licensable activities applied for:

Hours Premises Are Open to the public

Monday to Thursday – 07:00am-23:00pm

Friday to Saturday - 07:00am- 01:00am

Sunday - 08:00am -23:00pm

Supply of Alcohol

Monday to Thursday – 08:00am-23:00pm

Friday to Saturday - 08:00am-01:00am

Sunday - 10:00am-23:00pm

Consultation Period From: 16th May 2019 to 12th June 2019

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager

Kim Tuckey 01992 564034

Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer

Sarah Moran 01992 564270
Handan Ibrahim 01992564153
Joanne Owen 01992 56 4721

PLANNING

1. Appeals Lodged

EPF/2875/18 – 5 Chestnut Avenue Buckhurst Hill Essex IG9 6EN - Prior approval application for a 6 metre deep single storey rear extension, height to eaves 2/3 metres and maximum height of 4 metres – Marie-Claire Tovey ext. 4414 – written reps

2. Forthcoming Planning Inquiries/Hearings -

None this week

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/2656/17 – Land adj, to Englands Lane Loughton Essex IG10 2PB - Construction of 5 residential properties - Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
	Shannon Murphy	01992 564217
Compliance Officer		

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.